

**DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
BOARD MEETING AGENDA**

Location: Fourth Floor Class Room
Robert G. Clark, Jr. Building
301 North Lamar Street
Jackson, MS 39201-1495

Date: Thursday, April 30, 2009

Time: 1:30 P.M.

Agenda Items:

Agenda Item No. 1: Approval of March 26, 2009 minutes.

**** Projects for Preliminary Approval of Technology Plan and Procurement Approach are as follows:**

Agenda Item No. 2: Sheila Kearney and Cille Litchfield, Deputy Executive Director, will present an overview and request to issue RFP No. 3598-37635 for the acquisition of Enterprise Resource Planning (ERP) Software for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly request approval to advertise and publish RFP No. 3598-37635 for the acquisition of ERP Software.

Agenda Item No. 3: Melinda Simmons and Mike Mulvihill, Associate State Superintendent for Vocational Education and Workforce Development, will present an overview and request to issue RFP No. 3600-38079 for the acquisition of Automotive Trainers for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE), OFFICE OF VOCATIONAL EDUCATION AND WORKFORCE DEVELOPMENT**. The staffs of ITS and MDE jointly request approval to advertise and publish RFP No. 3600-38079 for the acquisition of Automotive Trainers.

Agenda Item No. 4: Donna Hamilton will present an overview and request to issue RFP No. 3596-38099 for the acquisition of DIVS Program Management Services for various driver's license and identifications systems, and recommendation for Project No. 38098, for the acquisition/continuation of interim DIVS Program Management Services from Clerus Solutions, Inc., for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (MDPS)**. The staffs of ITS and MDPS jointly request approval to advertise and publish RFP 3596-38099 for the acquisition of DIVS Program Management Services for various driver's license and identifications systems and

recommend continued use of Clerus Solutions, Inc., to provide interim DIVS Program Management through July 31, 2009, at a total lifecycle cost of \$518,604.00.

**** Projects for Approval of the Recommended Selection/Award are as follows:**

Agenda Item No. 5: Melinda Simmons and Mike Mulvihill, Associate State Superintendent for Vocational Education and Workforce Development, will present the recommendation for Project No. 38019 for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE), OFFICE OF VOCATIONAL EDUCATION AND WORKFORCE DEVELOPMENT** for the creation of an ICT/STEM EPL and to delegate to the ITS Executive Director approvals for the 2009-2010 school year. The staffs of ITS and MDE jointly recommend approval for the creation of an ICT/STEM EPL for Phase III, with approval of purchases from the ICT/STEM EPL delegated to the ITS Executive Director at an amount not to exceed \$21,000,000.00 for the 2009-2010 school year.

Agenda Item No. 6: Ravaughn Robinson and Edward Smith, Executive Director, Supply Chain, will present Project No. 37621, requesting approval of an exemption for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)** for the acquisition of a Point of Use System. The staffs of ITS and UMMC jointly recommend post-award approval of the exemption request at a total 3-year lifecycle cost of \$1,821,291.00, with the option of two (2) additional 1-year term renewals. UMMC has solicited proposals in accordance with all statutory requirements for such acquisitions.

Agenda Item No. 7: Debra Spell will present the recommendation for RFP No. 3565-37528 for the continuation of employment and income verification services for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend the continuation of the contract with TALX Corporation as lowest and best Vendor responding to RFP No. 3565, to provide employment and income verification services at a total three-year lifecycle cost of \$2,655,600.00.

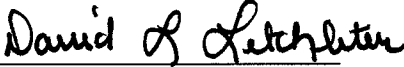
Agenda Item No. 8: Tangela Harrion and Sylvia Knight, CIO, will present the recommendation for RFP No. 3363-38081 for the continuation of the Agreement with Cornerstone Consulting Group for project management services in support of the Business Services Division for the **MISSISSIPPI SECRETARY OF STATE'S OFFICE (MSOS)**. The ITS Executive Director has previously approved project management services in May 2004, March 2006, October 2007, August 2008 and March 2009, for a lifecycle cost of \$266,442.00. The staffs of ITS and MSOS jointly recommend approval for the continuation of this Agreement with Cornerstone Consulting Group through June 30, 2012, in an amount not to exceed \$372,992.00, for project management

consulting services for the Business Services Division of MSOS in support of BFOCUS. With this continuation, the revised total lifecycle cost of this project is \$639,434.00.

Agenda Item No. 9: Teresa Washington and Rick Sims, IT Director, will present the recommendation for Project No. 38140 for a Change Order to the Agreement with Ground Water Protection Council (GWPC) to upgrade the Risk-Based Data Management System (RBDMS) to include a financial module for the **MISSISSIPPI STATE OIL AND GAS BOARD (MSOGB)**. The ITS Executive Director originally approved consulting services to upgrade, design, customize, integrate, and implement the RBDMS in January 2008 for a lifecycle cost of \$500,611.00. The staffs of ITS and MSOGB jointly recommend approval of this Change Order Request in the amount of \$115,634.00, to upgrade the Risk-Based Data Management System (RBDMS) to include a financial module. With this Change Order, the revised total lifecycle cost of this project is \$616,245.00.

Agenda Item No. 10: Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions and sole sources procurements approved.

Approval of per diem and adjournment.



David L. Litchliter *dy-mep*